


Three Ways to Achieve Employee Direct Connect Help

PuzzleConnect! Mobile APP

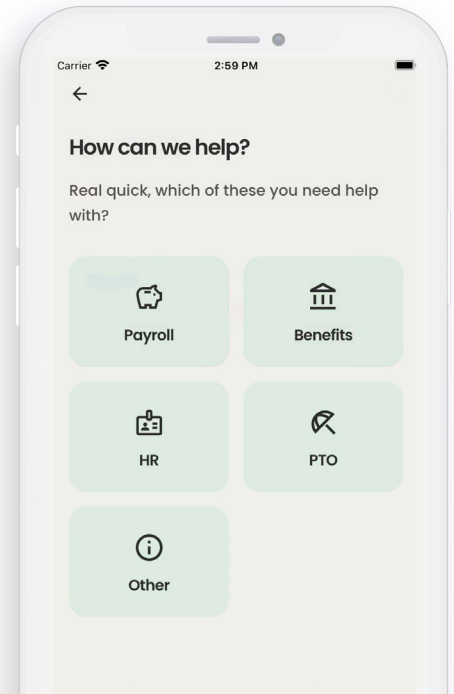
- ✓ Download free app via Apple App store or Google Play Store
Type in "PuzzleHR" and Look for this icon: 
- ✓ Connect with your PuzzleHR Service Team

Phone

- ✓ Dial **872-250-0553** to speak with a live Team Member. Support is available between Monday-Friday 8am and 8pm EST.

Email employeesupport@puzzlehr.com

- ✓ Subject line should include:
 - Your Company's Name
 - Your Name
- ✓ Body of Email should include:
 - Your Full Name
 - Preferred Phone Number
 - Brief Description of Request



Utilize the Direct Connect Service for:

- Payroll (Assistance logging into payroll system, confirming PTO balances)
- Benefits (Eligibility for benefits, insurance cards)
- HR/Policy (Define PTO policy, provide carrier information)
- Verification of Employment